

**RESIDENTIAL LIFE**

University of Maryland, Baltimore County  
1000 Hilltop Circle, Baltimore, MD 21250  
reslife.umbc.edu // p: 410.455.2591

**Title** *Residential Experience Graduate Assistant  
1 position available*

**Status** *Graduate Assistant, 10.5-month appointment*

**Supervisor** *Community Director  
Assistant Director for Residential Education*

**Dates** *July 15, 2024 – May 30, 2025*

**Qualifications:**

- Earned Bachelor's degree with acceptance into a post baccalaureate graduate program at any of the USM campuses required.
- Preference given to applicants admitted to programs related to Counseling and Student Personnel Services, Higher Education Administration, Education or other Social Sciences.
- At least one year's prior experience in residence hall related employment preferred.

**General Responsibilities:**

The Residential Experience Graduate Assistant is responsible for co-leading residential experience initiatives in one area of campus. This is a 20-hour a week position.

**Specific Responsibilities:**

The Residential Experience Graduate Assistant will support 4-5 residential communities in development and implementation of the student residential experience.

**Administrative:**

- Attend bi-weekly 1:1 with supervisor
- Be visible, available and accessible in the Residential Life office
- Responsible for proper email, calendar and voicemail management and response
- Attend weekly Residential Education meetings and monthly Departmental Meetings
- Serve as a member of the Student Staff Training or Student Staff Selection Committee
- Support Residential Life's initiatives including the Residential Curriculum
- Submit a Year End Report to supervisor
- Maintain a minimum of 20 office hours per week
- Serve as a liaison between Community Directors within several residential communities

**Residential Experience/Residential Curriculum**

- Assist with development and implementation of residential curriculum initiatives in a residential area
- Coordinate learning outcomes assessment for individual community initiatives within an area
- Develop educational materials including bulletin boards, newsletters, and area-wide communication
- Assist with planning and execution of programs and initiatives as determined by residential experience including the Interact Program, Social Change project, Off Campus Trips and other programs as needed
- Co-chair Student Led Initiatives Committee
- Advise Lead RAs on planning and execution of Lead RA projects

**General Expectations:**

- Attend Residential Education graduate assistant training during summer
- Attend the summer and winter department retreat (July 23 and July 24 and the second week in January) and participate in monthly department meetings (typically Tuesday afternoons)
- Attend Residential Life Opening Dates
- Report for Closing of communities as requested
- Support various units within the office as needed, including Student Conduct, Assignments and Operations, Marketing and Conferences, and Facilities.
- Hold self and students accountable to departmental expectations of creating and maintaining an inclusive environment
- Perform all related duties as requested.

The Residential Experience Graduate Assistant will, as appropriate, be given other responsibilities as assigned.

**Compensation:**

Remission of tuition for 9 credits per semester, or 18 credits within 12 months (does not include mandatory graduate student fees), 10-meal plan (while the University is in session). Partial University of Maryland System benefits and salary range commensurate with degree program with a base stipend of \$21,965. This is a live-off position, housing is not included.

**Apply to:**

To apply, complete the [Application Here](#) and ensure you attach a cover letter, resume, and the names and contact information of 3 references. Please be sure that the following information is included when you name your files: Your last and first name and the document type, and the title for the position title for which you are applying. For example: Last First.Resume.Residential Experience

For any questions or needs you may have, please contact Residential Life at [reslifeselection@umbc.edu](mailto:reslifeselection@umbc.edu).

**Student Affairs Mission Statement:**

The Division of Student Affairs facilitates learning and prepares students for success in our multi-cultural and increasingly global society and work force.

**Residential Life Mission Statement:**

The mission of Residential Life is to provide facilities, services, and programs that support the academic mission of the institution and enhance the quality of life for students that live on campus. Residential Life staff foster the personal, social, academic, and leadership development of resident students and prepare them to be active and responsible citizens within the UMBC community and beyond.

**Residential Life Vision Statement:**

Residential Life co-creates exceptional and innovative living-learning environments for our campus community.

**Residential Life Diversity Statement:**

UMBC is a community composed of students, faculty, and staff of different cultures, sexes, genders, ethnicities, socioeconomic backgrounds, religious affiliations, races, sexual orientations, and levels

of ability. We take pride in that diversity. Each of us must do our part to encourage productive interaction and relationships among the residents who live in our residence halls and apartments. Residential Living exposes students to individuals and experiences that will help them learn about themselves and others, and how the differences and similarities they discover impact their daily lives. We believe that there is a great deal to be learned, taught, and shared by each of us.

UMBC is an Equal Opportunity, Affirmative Action Employer. Women, persons of color, and persons with disabilities are encouraged to apply