



RESIDENTIAL LIFE

November 16/17, 2020

NAME,

As a reminder, **all residential students are expected to completely vacate by November 25, 2020 at 8 p.m., this includes taking your items home.** Additionally, you may have seen a recent [UMBC COVID response message](#), encouraging residents to consider moving out early, if possible, due to the increased COVID-19 cases in the area. While students are not required to vacate early, if this is something you would like to consider please make sure you are following the below instructions:

Pack and Remove All Items.

Students are expected to remove all items, vacate, and complete the checklist below:

- Remove all personal items.
- Clean your bathroom and personal spaces well.
- Clean your refrigerator and dispose of perishable items.
- Remove and dispose of all trash in a trash room or a dumpster.
- If you rented a microfridge, defrost, unplug, and prop microfridge doors open.
- Set the heat between 70-72 degrees.
- Turn off water.
- Turn off lights and bathroom exhaust fans.
- Close and lock all windows and doors.
- Close blinds on ground floor rooms; leave blinds up on all other floors.

[Complete the Checkout Receipt Online](https://forms.gle/6H9WNSit2ULFMtM27) (<https://forms.gle/6H9WNSit2ULFMtM27>)

Failure to remove all items and vacate by the deadline may result in student conduct action and/or an Improper Checkout Fee. **[For more information please view our Fall Closing FAQs.](#)**

As you plan for your time off-campus, please **[Review Guidelines for Students During Break.](#)**

Have a safe and healthy break!