

Arrival Unloading Guidelines

Dear Resident,

Thank you for joining the UMBC Community! To make your move a success, please review the following guidelines. Simply fold this form and put it on your dashboard. It will serve as your 20-minute unloading pass.

- Please fill in the resident's name and room number as well as the cell phone number of the driver (or another person in the car if the driver does not have a cell phone with them) below.
- A staff member will greet you when you park your vehicle and complete the information in the box below.
- Be prepared to unload your items in front of your building **immediately** after arrival. We will have movers to assist with unloading and someone to stay with your unloaded items if needed while you are checking in and your vehicle is being moved to a designated parking area.
- **You should go into your residence hall and complete check-in immediately, preferably while your items are being unloaded from your car.**
- 20 minutes should allow you enough time to pull into a space, unload items and move your car.

A residential map is available for download from our website: <http://reslife.umbc.edu/housing/important-dates/>

UNLOADING PASS

We're glad you are here! For your safety and convenience, please be aware of the following parking regulations. Your cooperation in following these regulations is appreciated.

Name: _____ Room #: _____

Driver's Cell Phone #: _____

- **20 minutes active loading and unloading only.**
- **Cars MAY NOT be left unattended.**
- **Violators will be subject to ticketing.**

Check-in date: _____ Time In: _____ Auth. by: _____

Your vehicle **MUST** be moved from its unloading/loading space no later than:

_____ : _____